

EMERGENCY PLANS MANUAL

Policy: FES 002
Issue Date: February 27, 2006
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Issued by: Environmental Services Manager
Approved by: Administrator

SNOW AND ICE STORM

PROCEDURES:

Staffing

1. Determine immediate impact of storm on staffing for next two shifts
2. Arrange for present shift to work overtime if replacement staff is not available
3. Call Strathroy staff to replace shifts for staff from rural areas who are unable to attend for their shift

Resident Emergencies

1. If a resident's condition requires his/her hospitalization, ensure EMS is aware of weather conditions. If appropriate, contact doctor on call for advice.

Supplies

1. If prescriptions are not delivered consult with Director of Resident Care.
2. Backup pharmacy is Shoppers Drug Store, Strathroy
3. Ensure that Food Service Manager is advised if delivery of daily food supplies is interrupted
4. Maintenance shall ensure that an adequate supply of fuel is maintained for the generator

Meal Service

1. Emergency menus shall be adopted if raw food supply delivery is interrupted

Contacts

1. Advise the Administrator or designate if staffing, supplies or care is jeopardized. He/she will contact the Ministry of Long Term Care as required and advise the County CAO.
2. The Medical Director shall be made aware if emergency medical care is unavailable
3. The Middlesex County Community Emergency Management Coordinator [CEMC] shall be consulted as required.